



Cleaning procedures

Summer 2021

- The Castle Street centre has taken measures to keep the space clean; the rooms are cleaned every morning and the manager disinfects touch points before leaving each afternoon.
- There is no need to undertake extensive disinfection of our own equipment (such as music stands) before the first rehearsal if it has not been touched since the previous week.
- Percussion will be used for the second session only. At Joy's request disposable gloves will be provided to all percussion players to avoid the need to spray disinfectant on the equipment.

Cleaning sessions:

5.45pm (to be undertaken by tutors and committee members only)

- Bring out twenty chairs, space them round the hall and then disinfect with spray.
- Twenty music stands to be brought out of store by people **having just sanitised their hands**. (No need to disinfect.)
- Seven music stands to be taken to art room for folk group.
- Bring out hand sanitiser, soap for loos, bin, spare equipment etc
- All door handles to be used to be sprayed including front door, loos etc.

7.15pm (to be undertaken by parent volunteers and other staff)

- Chairs and stands to be moved to new position if needed.
- Four stands to be taken to the meeting room for the string quartet.
- All chairs and all stands to be sprayed and wiped down in main room and art room.
- All door handles to be sprayed including front door and loos.

9pm (to be undertaken by staff and students)

- Students to replace **their own** music stands (no need for disinfection)
- Percussion and cleaning equipment to be put away.
- Waste to be taken home by Fredrik.
- No need to undertake thorough clean as centre will be cleaned next morning.

Cleaning materials to be provided:

- Dettol spray
- Kitchen roll
- Disposable gloves for percussionists and anyone on cleaning rota.
- Pack of spare bamboo masks
- Pack of spare sealable plastic bags for mask storage
- One pack of wipes
- One set of PPE for first aid use
- One bin with a lid
- Bin bags
- Hand sanitisers and soap to be provided by Sedbergh Soap Company